Charles hunt

6070 97th Avenue North • Pinellas Park, FL 33782 • (727) 608-8770 • chunt@placementworks.com

Objective

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| --- |
| **Seeking to secure a position where I can use my Experience, Knowledge, Skills and Abilities in healthcare facilities maintenance and construction to the benefit of the company.** |

KEY STRENGTHS, SKILLS & ABILITIES

* **28 Years Healthcare Facilities Experience**
* **Knowledgeable/Experienced in AHCA Requirements**
* **Professional & Administrative Skills**
* **Time Management Skills**
* **Detailed Oriented**
* **Highly Organized**
* **Ability to Multi-task**

**WORK EXPERIENCE**

Northside Hospital • 6000 49th Street North • St. Petersburg, FL 33709 1989 – 2017

(727) 521-4411

*Director of Facilities*

* Maintained responsibility for 245,000 square foot acute care facility.
* Supervised 12 FTE (Biomed and Facilities Maintenance Departments).
* Led several AHCA, Joint Commission, Lealman Fire Department and CMS Life Safety surveys.
* Managed several AHCA approved construction projects, including Phase II Recovery/SDS, R/F room equipment replacement, Open Heart addition, Cath Lab equipment, Med/Surgical department finish upgrades, EP Lab, Hybrid OR, CT Scan Equipment Upgrade Project and Private Room Conversion Project.

***Promoted to Director March 2010***

***Promoted to Manager July 2007***

***Promoted to Supervisor August 1998***

***Promoted to Lead Mechanic June 1998***

House of Doors • Tampa, FL 1985 – 1989

*Warehouse/Production Manager*

* Managed the most profitable department in the company.
* Supervised production and shipping/receiving.

Self-Employed Subcontractor • St. Petersburg, FL 1982 – 1985

*Door Installer*

* Foreman on several projects.
* Ensured all work was performed to quality standards.
* Ensured all work was in compliance to all safety standards, rules and regulations.

L.M. Duncan & Sons • St. Petersburg, FL 1980 – 1982

*Carpenter*

* Worked on several construction projects.
* Worked in cabinet shop s builder/installer.

EDUCATION

1979 Graduate • Dixie Hollins High School • St. Petersburg, FL

*REFERENCES UPON REQUEST*