**Jim Meiers**

**727-600-4564**

Jamesmeiers@msn.com

**OBJECTIVE:** Obtaining a position where my experience and skills as a maintenance professional in the manufacturing industry can be utilized in a leadership role.

**SUMMARY OF QUALIFICATIONS**

* Over 20 years of experience in the mechanical and electrical industrial fields.
* 3 years of managing Environmental, Safety and Facilities Maintenance departments.
* Strong mechanical and electrical analytical attributes.
* Highly effective supervisory and leadership skills. Accustomed to working with coworkers outside of maintenance department, such as department heads, outside engineers, vendors, and contractors.
* Hands on leader that supports, mentors, teaches and helps all employees.
* Thorough knowledge of, and hands-on experience with, all shop equipment including, but not limited to, mills, lathes, welder (tig, mig, and stick), saws, grinders, and plasma torch.
* Broad experience with the installation and trouble shooting of VFD’s, AC/DC motors, controls, instruments.
* Hands-on experience with maintaining and trouble shooting PLC programs and systems.
* Ability to read and understand technical drawings, including electrical and mechanical schematics.
* Experience with the installation and rebuilding of centrifugal, diaphragm and positive displacement pumps.
* Experience with the installation and rebuilding of automatically actuated mix proof, single seat, and butterfly valves.
* Continuously implements 5S practices where needed.

**EMPLOYMENT**

Monin, Inc., Clearwater, FL 2/2005-12/2017

**Facility and Safety Manager** *(2015 to 2017)*

**Environmental and Safety Manager** *(2014 to 2015)*

**Maintenance Supervisor** *(2005 to 2014)*

* Integral part of team responsible for increasing the maintenance staff from 3 mechanics to 6. This include preparing technical questions and participating in the interviewing process as well as setting new work schedules and onboarding new hires.
* Responsible for the supervision of maintenance department which included such tasks as assigning and documenting emergency and preventative work orders, and ordering and inventorying spare parts.
* Responsible for the maintenance, efficiency, and improvement of all plant equipment by setting preventative work order schedules, scheduling manufacturer led training classes, and the review of production down time reports.
* Project lead of several successful plant upgrades and installations requiring the skills of scheduling, supervision, and directing of outside engineers, contractors, and Monin employees.
* Successful installations and upgrades include, but not limited to new boiler installation; sugar melt system upgrade; case packer PLC conversion and change part fabrication improving machine efficiency; installation and fabrication of new glue melting system; and the design and fabrication of a new bottle sorting design eliminating bottle damage.
* Successfully led maintenance department in plant wide SQF level 3 certification. This included identifying and resolving areas of nonconformance; organizing and preparing documents critical to the audit; and guiding the auditor through plant maintenance procedures.
* Responsible for leading company to reach OSHA compliance. Worked directly with OSHA inspector, researched and coordinated all actions needed to reach compliance, and completed all legal OSHA forms and documents detailing company’s corrective actions taken to meet OSHA standards.
* Successfully implemented company wide safety program. Coordinated voluntary on-site consultation from USF. Working directly with auditors, I was able to implement company safety program that revolves around monthly meetings, discussions, and employee record keeping.
* Responsible for maintaining water and waste water systems while remaining in compliance with City of Clearwater permits.
* Prepared monthly reports for Chief Production Officer documenting department and individual successes and opportunities for improvement. Reports included continuous improvement achievements, yearly personal goal updates, safety improvements, KPI’s such as work order completion rates, financial achievements and special recognition for employees inside and outside of department for going above and beyond.

Coca Cola, Dunedin, FL 1/1999-1/2005

**Maintenance Electrician**

* Trouble shoot and maintain beverage processing and packaging equipment in a fast pace manufacturing environment.
* Work with plant mechanics and outside contractors with the installation of new equipment.
* Responsible for completing and documenting computer generated preventative work orders on time.

Banta, Kent, WA 9/1997-10/1998

**Maintenance Technician**

* Responsible for maintaining and improving all plant printing, processing, and binding equipment

in an extremely fast paced environment.

KSK Electric, Tempe, AZ 1/1997-9/1997

**Industrial Electrician Apprentice**

* Installation of industrial electrical controls, conduit, and wiring.

R.R. Donnelley, Mendota, IL 8/1994-1/1997

**Maintenance Technician**

* Responsible for maintaining and improving all plant printing, processing, and binding equipment

in an extremely fast paced environment.

**EDUCATION**

A.A.S in Electronics 5/1994

Illinois Valley Community College, Oglesby, IL

Allen Bradley Introduction to PLC/SLC Controllers 2002

Allen Bradley Maintaining and Trouble Shooting SLC 500 Systems 2003

OSHA Compliance Training 2012

OSHA 511 Certificate 2014