**Human Resources Manager**

**Position: Full Time**

**Benefits: Medical, dental, vision, 401k w/company match (begins on date of hire), vacation, sick time, short term/long term disability, life insurance (no cost to employee), tuition reimbursement, employee discounts, gym discounts, annual service awards, 12 paid holidays, and much more**

**How to apply:** [**www.mt.com**](http://www.mt.com) **– about us – jobs & Careers**

**Summary**:

Under general supervision, is responsible for performing various activities in support of the engineering management function of the organization.  Designs and develops major engineering systems.  Consults with engineering management, production, and sales to establish design concepts.

**Essential Duties and Responsibilities include the following:**

* Designs quality systems using manufacturing procedures within Mettler Toledo’s guidelines while maintaining the schedule
* Designs systems based on design-function relationships, serviceability, materials and methods engineering, production costs, and client specifications
* Maintains highest achievable 5S ratings throughout all areas of responsibility
* Always considers the company Green Initiative when planning activities, procuring supplies or disposing of materials or other assets
* In addition to our core values all employees must follow the Code of Conduct
* Mettler Toledo’s Vision Statement is: One Team – Global Reach – Amazing Solutions. Always work with this in mind
* Other duties and tasks as assigned

**Primary People Contact:**

* Management staff
* Departmental staff
* External Customers
* Sales Reps
* Suppliers / Vendors

**Knowledge, Skills, Attitude:**

* Excellent communication skills, both verbal and written
* Requires a tactful and diplomatic personality.
* Strong organizational skills
* Attention to detail
* Ability to handle multiple projects and priorities
* Self starter (can work without supervision)
* Ability to consistently meet deadlines
* Experience dealing with all types of people

**Prerequisites (Education, Experience):**

* Mechanical Engineering Degree required
* Experience in automated machinery design in a manufacturing environment
* 5 or more years in packaging machinery
* Drafting Skills
* Autodesk Inventor
* Microsoft Office proficient
* Conveyor design experience

Mettler-Toledo is a global supplier of precision instruments with sales and service locations in 37 countries. The Mettler-Toledo Product Inspection Group, consisting of CI-Vision, Hi-Speed and Safeline, is the world’s leading supplier of in-line checkweighers, metal detectors, machine vision systems and x-ray inspection systems. We believe employees are the lifeblood of our company. As we thrive on quality and initiative, we work together in a fast-paced environment striving towards common goals and open to innovation and success. We’d love for you to become part of our growing team!

We provide an entrepreneurial environment within the context of a dynamic global organization. We offer competitive salary and excellent benefits, including: health, dental, vision, prescription, life, Short Term Disability and Long Term Disability; 401(k) with company match, tuition reimbursement; employee referral bonus and training.

METTLER TOLEDO is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability status, protected veteran status, or any other characteristic protected by law.

Mettler-Toledo, LLC and its subsidiaries endeavors to make mt.com accessible to any and all users.  If you would like to contact us regarding the accessibility of our website or need assistance completing the application process, please contact Laly Vazquez - HR Senior Representative (HR Department) at 813-549-6937 or laly.vazquez@mt.com.

METTLER TOLEDO is an equal opportunity employer that recognizes the value in having a diverse workforce.

U.S. Equal Employment Opportunity/Affirmative Action Information

Mettler-Toledo, LLC and its subsidiaries ("METTLER TOLEDO") are Equal Employment/Affirmative Action Employers and as federal contractors required by the Department of Labor to provide statistical information on our applicants. In order to comply with these requirements, we invite you to voluntarily provide the following information. This information will be kept separate from your employment application and is not a requirement for employment. This information will not be used in a discriminatory manner.