**APPLICATION FOR SPONSORSHIP OF LUNCH ‘N LEARNS**

**(includes breakfast programs)**

BAMA is pleased to offer its members Lunch ‘n Learn programs; our goal is to allow the community to provide their expertise to interested BAMA members and guests. BAMA will promote the event via email and allow online registrations; however, we cannot guarantee the interest level.

**All programs must be non-commercial in content and be educational and of interest to a broad range of manufacturers and small business owners**. Topics directly related to manufacturing garner the greatest attendance. Scheduling must be coordinated with the BAMA Director and approved by BAMA Programs Chairperson. Please allow five weeks from date of submission until your event.

Please invite your own customers and/or clients to your lunch n learn. You cannot rely on BAMA members alone to fill the room as they are all busy individuals. Although we invite and encourage our members to attend, we serve only as the facilitators of the event. Lunch & Learns (and breakfast) are free to BAMA members and $10 for non-members (fees are collected by BAMA).

***Although BAMA makes the arrangements, Sponsors must pay for lunch and/or breakfast.***

**Please fill out the following information and email to** beth@bama-fl.org**.**

**Are you a BAMA member?**

**Contact Name:**

**Company:**

**Email Address:** **Telephone:**

**Preferred Date:**

**Preferred Location/ City for Event:**

**Do you need help finding a location?**

**Event Title:**

**Speaker Name, Title & Company (please attach brief bio)**

**Email Address:** **Telephone:**

**Presentation Description (detailed)**

**Why should a BAMA member want to attend? What knowledge will they gain out of attending?
(remember, no commercials)**

**BAMA may invite other associations to join the event at no charge.** Do you work with any other associations/organizations or would you like to invite a specific organization? *I recommend that you also invite any potential clients you are currently marketing (please let me know if any are attending so we have an accurate count).*

Please allow a 5-week lead time for proposed date and provide any graphics to assist in marketing the event, including your company logo and head shot (email as attachments, not inserted into this document. )